



FEES TO LANDLORD
(Revised November 2021)
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LEVEL OF SERVICES OFFERED

TENANT FIND (Introduction of tenant only)

- Carry out a free market appraisal
- Prepare particulars of the property
- Market the property for LET
- Obtain full references on all prospective tenants
- Complete any right to rent checks required
- Inform the landlord of safety regulations to adhere to.
- Prepare the tenancy agreement and Inventory
- Collect the first months rent
- Collect and register the deposit.
- Update Utility companies.

One Month Rent Plus VAT

Service Of Notice (Tenant Find)

- Renewal Of AST—£180 inc vat
- Section 13 Notice—£90 inc vat
- Section 8 Notice—£250 inc vat
- Section 21 Notice—£250 inc vat
- Reserve PI—£75 inc vat
- Exit Check—£150 inc vat
- One off inspection—£60 inc vat

Full Property Management

(In addition to Tenant Find Service)

- Make arrangements to collect the rent
- Prepare monthly statements
- Chase any arrears / late payments
- Arrange and coordinate property maintenance
- Carry out periodic inspections (Gov guidelines permitted).
- Supervise that the tenant/s comply with the terms of the tenancy agreement
- Review rental value
- Arrange tenancy renewals
- Conduct checkout and close down of utilities

Fees: £1200 inc VAT set up fee and 10% of monthly rental collected pcm (plus vat)

Service Of Notice (Full Management)

- Renewal Of AST— Included in service
- Section 13 Notice—Included in service
- Section 8 Notice—Included in service
- Section 21 Notice—Included in service
- Reserve PI—Included in service
- Exit Check—Included in service
- One off inspection—Included in service